**Coding Manual and Instructions**

| Column name | Instructions | Answer and Output | Example |
| --- | --- | --- | --- |
| activity | Describe the activity mentioned. | Provide the activity. The phrasing should closely resemble the participant’s phrasing. | “I was running to work” (**running to work**) |
| Explicit Location Indicator | Provide an indicator reflecting whether or not a location was explicitly mentioned in relation to the described activity | **Yes** or **No** | “I was at the grocery store” (**Yes**); “I was shopping” (**No**) |
| Explicit location | If Explicit Location Indicator was “Yes”, then provide the location mentioned in relation to the described activity. Otherwise, provide NA. | Provide the **location**  Multiple locations can be separated with “,” | “I was at the grocery store”  (**grocery store**) |
| Explicit People Indicator | Provide an indicator reflecting whether or not people other than the author were mentioned in relation to the described activity | **Yes** or **No** | “I was hanging out with my friends” (**Yes**); “I am sitting at the park” (**No**) |
| Explicit Name Indicator | If Explicit People Indicator was “Yes”, provide an indicator reflecting whether or not other people than the author were mentioned in relation to the described activity | **Yes** or **No** | “I was lunching with my friend Lara and my coworkers” (**Yes**) |
| Explicit Names | If Explicit Name Indicator was “Yes”, extract the names mentioned in the activity description. If not all names are mentioned, report not reported for those. | Provide a list of names. Multiple names (or not reported) can be separated with “,”. The total length should be equal to the number of people in the text. | “I was lunching with my friend Lara and my coworkers” (**Lara, not reported**) |
| Relationship Label | If explicit name indicator was “yes”, extract the relationship label (a label describing the relationship of the author to the person) for every name under “Explicit Names”  If Explicit People Indicator was “Yes”, but Explicit Name Indicator was “No” or Explicit Name Indicator was “Yes” but Explicit Names contains “not reported” and there are remaining relationship labels mentioned in-text, extract any remaining relationship labels mentioned in-text. | Provide the relationship labels.  Multiple relationship labels should be separated by “,”. You should extract as many relationship labels as you have identified names. If not provided, extract NA, provide the labels in the same order as the names. | “I was lunching with my friend Klazine and my coworkers” (**friend, coworker**) |
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